

HIGH SCHOOL AUDITORIUM RENTAL AGREEMENT

Date of Agreement: _____ Responsible Party: _____

Event: _____

Organization: _____

Date of Event: _____

Event Start/End Times: _____

Summary of Charges:

\$2000 Security Deposit (Required payment due at the time agreement is signed in the form of a check.)

\$700 Commercial Fee \$350 Non-Commercial Daily Usage Fee (This required up-front payment is for up to a 3-hour block of time. Extra time can be purchased in a 1-hour block at the rate of \$100 each. This payment should be made by check at the time this agreement is signed.)

\$75/HR Lighting/Sound Technician Fee (The District has a limited number of people who have received proper training in the use of these devices. One of these people is required to be present for the duration of any and all practices, performances, competition, etc. Their fees should be paid directly to them prior to using the auditorium.

\$250 Cleaning Fee (If the auditorium is not cleaned or is cleaned in a sub-standard manner, the District will deduct the fee from the security deposit.)

\$30 Off-duty Law Enforcement (This is an optional expense. However, the District would be very disappointed were the need there and one was not hired.)

Your signature indicates that you agree with and understand all the provisions stated above.

Signature: _____

_____ Amount received from lessor

Received by: _____, Big Spring ISD